

WITHDRAWAL FORM

Date: _____

The Principal
Unison World School
Kirsali Greens, Mussoorie Diversion Road
Dehradun – 248009, Uttarakhand

Dear Madam,

My daughter/ward Miss _____ Admission No. _____
is studying in class _____ at your School.

- a. I would like to withdraw her from Unison World School due to (reason) _____

- b. I understand that I have to return all the ID Cards issued by the School to us on the passing out/leaving the School. The issue of Transfer Certificate as well as clearance of the student account will only be done thereafter.
- c. I understand that I have to clear all dues as demanded by the School before collecting her from the School.
- d. I request you to issue her Transfer Certificate after I have cleared her dues.
- e. I will come to School to pick up my daughter/ward and all her belongings on _____ (Date).
- f. I understand if all her belongings are not collected within fifteen days of her departure, the School has the right to discard her remaining possessions.
- g. To refund the security deposit and the imprest balance, if any, Bank details are follows:
Please note name of the beneficiary should be parents only.
 - i. Name of the beneficiary (Parents only – as appears in Bank Records):

 - ii. Address of the beneficiary: _____
 - iii. Bank Account No.: _____
 - iv. City of Bank: _____
 - v. Name of the Bank: _____
 - vi. Branch Name: _____
 - vii. Address of the Bank: _____

viii. Type of Account: _____

ix. IFSC Code: _____

x. MICR: _____

xi. Swift code: _____

xii. Mobile No.: _____

Thanking you,

Yours faithfully,

(Parent's/Legal Guardian's Signature)

Name: _____

Address: _____

Telephone (Landline with area code): _____

Mobile Number: _____